

**RESIDENTIAL** Note: Also use this form to apply for **livestock watering**  
**Water Well Permit Application**  
 Review form instructions prior to completing form.  
 Hand completed forms must be completed in black or blue ink or typed.

**1. Applicant Information**

Name(s) \_\_\_\_\_

Mailing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Telephone (w/area code) \_\_\_\_\_ E-mail \_\_\_\_\_

**2. Type Of Application (check applicable boxes)**

Construct new well  Change source (aquifer)  
 Replace existing well  Reapplication (expired permit)  
 Use existing well  Rooftop precip. collection  
 Change or increase use  Other: \_\_\_\_\_

**3. Refer To (if applicable)**

Well permit # \_\_\_\_\_ Water Court case # \_\_\_\_\_

Designated Basin Determination # \_\_\_\_\_ Well name or # \_\_\_\_\_

**4. Location Of Proposed Well (Important! See Instructions)**

County \_\_\_\_\_ 1/4 of the \_\_\_\_\_ 1/4

Section \_\_\_\_\_ Township N or S \_\_\_\_\_ Range E or W \_\_\_\_\_ Principal Meridian \_\_\_\_\_

Distance of well from section lines (section lines are typically not property lines)  
 Ft. from  N  S \_\_\_\_\_ Ft. from  E  W \_\_\_\_\_

For replacement wells only – distance and direction from old well to new well  
 feet \_\_\_\_\_ Direction \_\_\_\_\_

Well location address (Include City, State, Zip) \_\_\_\_\_  Check if well address is same as in Item 1.

**Optional:** GPS well location information in UTM format. GPS unit settings are as follows:

Format must be UTM  
 Zone 12 or  Zone 13  
 Units must be Meters  
**Datum must be NAD83**  
 Unit must be set to true north  
 Was GPS unit checked for above?  YES  
 Easting: \_\_\_\_\_  
 Northing: \_\_\_\_\_  
 Remember to set Datum to NAD83

**5. Parcel On Which Well Will Be Located**  
 (You must attach a current deed for the subject parcel)

A. You must check and complete *one* of the following:

Subdivision: Name \_\_\_\_\_  
 Lot \_\_\_\_\_ Block \_\_\_\_\_ Filing/Unit \_\_\_\_\_

County exemption (attach copy of county approval & survey)  
 Name/# \_\_\_\_\_ Lot # \_\_\_\_\_

Parcel less than 35 acres, not in a subdivision attach a deed with metes & bounds description recorded prior to June 1, 1972, and current deed

Mining claim (attach copy of deed or survey) Name/#: \_\_\_\_\_

Square 40 acre parcel as described in Item 4

Parcel of 35 or more acres (attach metes & bounds description or survey)

Other: (attach metes & bounds description or survey)

B. # of acres in parcel \_\_\_\_\_ C. Are you the owner of this parcel?  
 YES  NO \_\_\_\_\_

D. Will this be the only well on this parcel?  YES  NO (if no – list other wells)

E. State Parcel ID# (optional): \_\_\_\_\_

**6. Use Of Well (check applicable boxes)**

See instructions to determine use(s) for which you may qualify

A. Ordinary household use in one single-family dwelling (no outside use)

B. Ordinary household use in 1 to 3 single-family dwellings:  
 Number of dwellings: \_\_\_\_\_  
 Home garden/lawn irrigation, not to exceed one acre:  
 area irrigated \_\_\_\_\_  sq. ft.  acre  
 Domestic animal watering – (non-commercial)

C. Livestock watering (on farm/ranch/range/pasture)

**7. Well Data (proposed)**

Maximum pumping rate	gpm	Annual amount to be withdrawn	acre-feet
Total depth	feet	Aquifer	

**8. Water Supplier**

Is this parcel within boundaries of a water service area?  YES  NO  
 If yes, provide name of supplier: \_\_\_\_\_

**9. Type Of Sewage System**

Septic tank / absorption leach field  
 Central system: District name: \_\_\_\_\_  
 Vault: Location sewage to be hauled to: \_\_\_\_\_  
 Other (explain) \_\_\_\_\_

**10. Proposed Well Driller License #(optional):**

**11. Sign or Enter Name of Applicant(s) or Authorized Agent**

The making of false statements herein constitutes perjury in the second degree, which is punishable as a class 1 misdemeanor pursuant to C.R.S. 24-4-104 (13)(a). I have read the statements herein, know the contents thereof and state that they are true to my knowledge.

Sign or enter name(s) of person(s) submitting application \_\_\_\_\_ Date (mm/dd/yyyy) \_\_\_\_\_

If signing print name and title

**Office Use Only**

USGS map name	DWR map no.	Surface elev.
Receipt area only		
AQUAMAP WE WR CWCB TOPO MYLAR SB5		
DIV _____		WD _____ BA _____ MD _____

## RESIDENTIAL WELL PERMIT APPLICATION INSTRUCTIONS

Applications must be computer generated online, typewritten, or printed in **BLACK** or **BLUE INK**. **ALL ITEMS** in the application must be completed. Incomplete applications may be returned for more information. Applications are evaluated in chronological order. Please allow approximately six weeks for processing. This form may be reproduced by photocopying. Reproductions must retain margins and print quality of the original form. **If filing online see online filing instructions!** You may also save, print, scan and email the completed form to: [dwrpermitsonline@state.co.us](mailto:dwrpermitsonline@state.co.us)

**DO NOT use this form for the registration of an existing well in use prior to May 8, 1972; (use Form GWS-12).**

**FEES:** This application must be submitted with the appropriate filing fee. The filing fee for applications is **\$100**. Exceptions are as follows: 1) An application to replace or deepen an existing permitted well that is in the same source (aquifer) which does not have a "-F" or "-R" suffix after the original permit number is **\$60**. 2) Applications to register an existing well (use Form GWS-12), and replace or deepen the well (use Form GWS-44) into the same aquifer is **\$100 if submitted together**. **Fees are nonrefundable**. Acceptable forms of payment are check or money order, payable to the Colorado Division of Water Resources. Payment by Visa, MasterCard or Discover cards can be accepted by phone through the Records Office at 303.866.3581.

**USES:** This form (GWS-44) is to be used when applying for a permit for the following types of uses:

- A. Ordinary household use inside one single-family dwelling (NO outside water use allowed):** Generally, this is all that can be approved on parcels less than 35 acres.
- B. Ordinary household use in 1 to 3 single-family dwellings, irrigation of up to one acre of home garden and lawn, and watering of domestic animals:** Generally, permits can be approved on parcels of land of 35 or more acres, or in areas inside the Designated Basins, the Denver Basin, limited areas on the Western Slope, and for subdivisions under a court-approved plan for augmentation that allow outside uses.
- C. Livestock watering on farm, ranch, range, or pasture** (on parcels of 35 or more acres).

**ITEM INSTRUCTIONS: (numbers correspond with those on the front of this form)**

1. The applicant is the entity for whom the permit is to be issued. Since the well owner is ultimately responsible for the use of the well, their name should be in this area. The mailing address is where the applicant currently receives mail.
2. Check all boxes that apply. **If you check the box for Rooftop precip. collection, you must also complete and submit Form No. GWS-78.**
3. Complete all boxes that apply.
4. You **must** provide a well spot location under the following circumstances: **(a)** the location is decreed by a water court; **(b)** the well will be inside the Denver Basin or other location where a site-specific well depth restriction will apply; **(c)** your application is for a permit to use an existing well. When a spot location is required, you must provide the county,  $\frac{1}{4}$  of the  $\frac{1}{4}$  section designation (example: NE  $\frac{1}{4}$  of the SE  $\frac{1}{4}$ ), section #, township, range, principal meridian, and either distances from section lines or a GPS location (UTM coordinates). If providing a GPS location, the required GPS unit settings must be as indicated on this form. Colorado contains two UTM zones (12 & 13). Zone 13 covers most of Colorado. The boundary between Zone 12 and Zone 13 is the 108<sup>th</sup> Meridian (longitude). West of the 108<sup>th</sup> Meridian is UTM Zone 12 and east of the 108<sup>th</sup> Meridian is UTM Zone 13. The 108<sup>th</sup> Meridian is approximately 57 miles east of the Colorado-Utah state line. On most GPS units, the UTM zone is given as part of the Easting measurement, e.g. 12T0123456. Check the appropriate box for the zone.

**For all other applicants**, you must provide the following minimum information: **(a)** the county, section #, township, range and principal meridian; and, **(b)** the subdivision lot, block & filing/unit designations as applicable if in a subdivision. You **do**

**not** need to provide distances from section lines or a GPS location (UTM coordinates).

Provide the property address of the well location if one exists. If it is the same as the mailing address, check the box next to the well location address.

5. **A current deed for the subject parcel must be attached.** If the subject parcel is 35 or more acres, a complete metes and bounds type legal description or surveyor's plat map that references a section point is required to enable us to plot the parcel in our mapping system. If the parcel is less than 35 acres and not in a subdivision, a deed with metes and bounds legal description, **recorded prior to June 1, 1972** is required. Complete Items 5A through 5E (5E is optional). If you answered NO to Item 5C please indicate who the landowner is. If you are under a contract to purchase the subject property, please state this as well. If the parcel is inside the Denver Basin, the application must be in the name of and signed by, or their name entered by, the current landowner. **If filing online please see online filing instructions for how to submit deed and or legal description attachments.**
6. See above comments under USES to determine those uses for which you may qualify, and then check the applicable box or boxes.
7. The **maximum pumping rate** is limited to 15 gpm for most residential type well permits. The **annual amount of water to be withdrawn** is a volume measured in acre-feet. One acre-foot equals 325,851 gallons. For ordinary household use inside one single-family dwelling and no outside use, the annual amount will be about 1/3 acre-foot. For ordinary household use in three single-family dwellings, one acre of home garden/lawn irrigation, and watering of domestic animals, the annual amount will be about 3 acre-feet. For 100 head of livestock, the annual amount will be about 1.35 acre-feet. Please indicate the estimated **depth** of the proposed well. The proposed **aquifer** for the well must be indicated if the well is to be located within the Denver Basin (the approximate area of the Denver Basin extends south from Greeley to an area east of Colorado Springs and from Golden east to Limon), the San Luis Valley, the Southern High Plains basin in Baca or Prowers Counties, or in areas where it is believed the well will penetrate a confining layer. Aquifer information should be provided if known, for well locations outside of these areas.
8. The issuance of well permits may depend on the availability of another source of water, pursuant to CRS 37-92-602(6), such as water from a municipality or water district. (Statutes can be accessed through the CDWR web site.)
9. Check the applicable box, and complete or attach any additional information as requested in this item.
10. Wells must be constructed by a Colorado licensed well driller, or under the "private driller" provision as defined in CRS 37-91-102(12). A listing of licensed well drillers/pump installers is available at <http://water.state.co.us/groundwater/BOE/Pages/LicensedContractors.aspx>
11. The individual signing the application or entering their name (and title if applicable) must be the applicant or an officer of the corporation/company/agency identified as the applicant or their attorney. An authorized agent may also sign or enter their name on the application if a letter signed by the applicant or their attorney is submitted with the application authorizing that agent to sign or enter their name on the applicant's behalf. Payment must be received via phone if filing online at 303.866.3581 (Records Office) prior to processing the application.

**IF YOU HAVE ANY QUESTIONS** please call the Colo. Division of Water Resources (303-866-3581), or the nearest Division Field Office in Greeley (970-352-8712), Pueblo (719-542-3368), Alamosa (719-589-6683), Montrose (970-249-6622), Glenwood Springs (970-945-5665), Steamboat Springs (970-879-0272), or Durango (970-247-1845), or refer to the CDWR web site at <http://www.water.state.co.us> for general information, additional forms, and access to state rules or statutes.